



## Fraser Region Aboriginal Friendship Centre Association

A101-10095 Whalley Boulevard, Surrey, BC V3T4G1

Phone: 604-595-1170 | Fax: 604-595-1176 | [www.frafca.org](http://www.frafca.org)

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**Position Title:** Indigenous Family Connections Worker  
**Reports to:** Executive Director  
**Classification:** Permanent full time  
**Hours:** 37.5 hours per week, with ability to work some evening and weekends.  
**Location:** Whalley, BC

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### JOB SUMMARY

Reporting to the Executive Director, the Indigenous Family Connections Worker, is responsible for assisting families in transition to access services and supports that will avert family crisis or breakdown. The incumbent provides basic counselling, guidance, support, advice, referrals, education and advocacy for First Nations, Indigenous families and clients involved in the Circle 5 region with a child between the ages of 5 and 18. Issues the incumbent can expect to address are child protection issues, housing loss prevention, supporting families to address poverty related matters and connection to the social services safety net that exists in Surrey, presently. The Indigenous Family Connections worker may also act as a coordinator for services required by families in distress and will work closely with parents to obtain integration and stability in the Circle 5 region. Finally, ensuring parents are connected to services and to other families in the region, the Indigenous Family Connections worker will host a parent support group, and provide resourced & referral information and where barriers exist, advocate on behalf of the parents to obtain services (financial, educational, health, and social wellbeing).

The position can expect to work with between 24-36 families over the course of a year, and 12 families concurrently. The referrals shall originate from MCFD, Surrey School district, FRAFCA Programs, and self-referral.

### Program goals include:

Promote the social and emotional health of families;  
Help families access and navigate key supports and services;  
Increase understanding of the best ways to support families;  
Find gaps in the system, and find solutions to the problems families often face.

### RESPONSIBILITIES

- a. **Assessment & Intake:** the Family Advocate/Community Liaison will complete an intake and develop short term goals with the family to support community integration and achieve stabilization. When a family is referred from MCFD, information from their SDM process shall be considered in goal development in addition to the family's needs and desires.
- b. **Advocacy:** the Family Advocate & Community Liaison will facilitate access to and networking with specialized support services for parents & their children. Examples of these child focused specialized support services include, but are not limited to; speech therapy, occupational therapy, physiotherapy, and aboriginal supported child development. Examples of services targeting parents include addictions counselling, victim services support, & advocacy (MSDSI, Health Authority).





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- c. **Community Liaison** support including advocacy for local, provincial or federal services where available and where doing so will likely lead to improve outcomes for the family; Making appropriate referrals to other agencies or professionals, as necessary, and provide accompaniment in initial stages
- d. **Facilitate: Vision & Voice** parent -peer support group which is a 30-hour/6 session curriculum It provides strategies, builds leadership skills, and teaches participants how to advocate for children, families and communities.
- e. **Connect** individuals with income support, health supports, education registration, and other Provincial, Federal or Municipal services that would improve the families functioning & connections. This may include booking & accompaniment to appointments.
- f. **Crisis Supports:** Provide crisis intervention & support to families in transition to obtain services, connect to housing supports, or to address barriers to necessary
- g. **General Case Planning & Management** including intake, goal setting, client file notes, records management, statistical reporting, referrals, and closure. Incumbent can expect to participate in ICM and FCPC when MCFD is referral source.
- h. **Community Resources/Partner engagement:** develop excellent relationships with other service providers and establish formal and informal linkages. Map and report on existing gaps, develop relationship with the Surrey School district and negotiate an agreement for client referral.
- i. **Negotiate an information** sharing agreement with the Surrey School District, in collaboration with Program Manager.
- j. Other related duties as requested and required.

### **In Addition, the Indigenous Family Connections worker will be required to:**

- a. Attend and participate in all staff and program meetings;
- b. Actively cooperate with other staff and the Executive Director/Program Manager in decision making regarding program operations;
- c. Resolve conflict appropriately and professionally adhering to respectful workplace policies.
- d. Adhere to the Society's Policies and Procedures and Mission Statement, generally
- e. Maintain confidentiality of the client, and the agency.

### **REQUIRED QUALIFICATIONS, SKILLS, AND ABILITIES**

- Diploma, plus 2000 hours of experience working with Indigenous Families in crisis and MCFD. Plus demonstrated facilitation experience.
- Familiarity with services and supports in the Circle 5 Region.
- Demonstrated ability to work collaboratively and contribute to the health of the agency;
- Self-starter who has demonstrated commitment to ensuring success of the program.
- Proficiency with Microsoft Office including Word, Excel, Sharepoint, and Outlook.
- Exceptional oral and written communication skills.
- Excellent record of attendance & time keeping as proven by past history.
- Must have own vehicle with valid driver's license and clean drivers abstract.
- Physically capable to perform all duties.
- Successful candidate will be required to submit a current criminal records check and vulnerable persons check.

### **APPLICATION PROCEDURE**



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Please send your (1) resume; and (2) cover letter by fax, mail, hand delivery or email marked attention, Annette Christopher at:

**Email:** hiring@fafca.org

**Fax:** 604.595.1176

**SNAIL Mail:** A101-10095 Whalley Boulevard, Surrey, BC V3T4G1

1. No phone calls please.
2. Identify the position name in the header of your email; fax, and COVER LETTER.
3. We thank all that apply, but only those selected for interview will be contacted.
4. Pursuant to S. 41 of the BC Human Rights code, preference may be given to Aboriginal Applicants.